

## Learning Skills and Work Habits

Learning skills and Work Habits are an important part of every student's Progress Report and Report Card. Please discuss the Learning Skills with your child and encourage him/her to set their personal learning goals.

*"The development of learning skills and work habits is an integral part of a student's learning"*

(Growing Success: Assessment, Evaluation and Reporting in Ontario Schools, 2010, p. 10).

<b>Skill</b>	<b>Skill</b>
Under each skill <b>some</b> sample behaviours are listed.	Under each skill <b>some</b> sample behaviours are listed.
<p><b>Responsibility:</b></p> <ul style="list-style-type: none"> <li>• Fulfils responsibilities and commitments within the learning environment</li> <li>• Completes and submits class work, homework, and assignments according to agreed-upon timelines</li> <li>• Takes responsibility for and manages own behaviour</li> <li>• Attends school regularly and on time</li> <li>• Act appropriately in class</li> <li>• Complete and submit work on time</li> <li>• I am responsible for my learning</li> <li>• I make good choices</li> </ul>	<p><b>Collaboration:</b></p> <ul style="list-style-type: none"> <li>• Responds positively to the ideas, opinions, values, and traditions of others</li> <li>• Works with others to resolve conflicts and build consensus to reach goals</li> <li>• Respect others' opinions and include them in the group</li> <li>• I can do my part during whole group discussions. I can share my ideas and ask questions to further my learning</li> </ul>
<p><b>Organization:</b></p> <ul style="list-style-type: none"> <li>• Establishes priorities and manages time to complete tasks and achieve goals</li> <li>• Identifies, gathers, evaluates, and uses information, technology, and resources to complete tasks</li> <li>• I can keep my desk and personal materials organized</li> <li>• I can use my agenda daily to write my homework and important information</li> </ul>	<p><b>Initiative:</b></p> <ul style="list-style-type: none"> <li>• Looks for and acts on new ideas and opportunities for learning</li> <li>• Demonstrates curiosity and interest in learning</li> <li>• Approaches new tasks with a positive attitude</li> <li>• Participates in discussions and takes a chance even if I am not sure I am correct</li> <li>• I can advocate for myself and the rights of others</li> </ul>
<p><b>Independent Work:</b></p> <ul style="list-style-type: none"> <li>• Uses class time appropriately to complete tasks</li> <li>• Follows instructions</li> <li>• I can double check my work to find areas where I can improve</li> <li>• I can listen actively to the instructions so I am able to complete my work successfully</li> </ul>	<p><b>Self-Regulation:</b></p> <ul style="list-style-type: none"> <li>• Sets own individual goals and monitors progress towards achieving them</li> <li>• Seeks clarification or assistance when needed</li> <li>• Assesses and reflects critically on own strengths, needs, and interests</li> <li>• Perseveres and makes an effort when responding to challenges</li> <li>• Aware of my strengths and areas to improve</li> </ul>

E= Excellent

G= Good

S= Satisfactory

N= Needs Improvement

Working together

Mrs. Toussaint-Greene